

**MINUTES OF THE FINANCE AND FUNDING COMMITTEE
MEETING OF SIBLE HEDINGHAM PARISH COUNCIL HELD
IN THE MEETING ROOM AT THE PARISH COUNCIL OFFICE,
75 SWAN STREET, SIBLE HEDINGHAM ON FRIDAY, 21st
DECEMBER 2012 AT 3PM**

In the chair: Mrs. G. Massey

Present: Mrs. J. Beavis, Mr. F. Swallow and Mrs. L. Waller
Mr. A. Corder-Birch (Clerk and RFO)
Together with one member of the public

Public comment

There was no public comment

24. **Apologies for absence**

Miss. C. Cannell, Mr. D. Holmes and Mr. J. Skittrall

25. **Absent**

Mrs. E. Jones

26. **Members Declarations**

There were no declarations of interest.

27. **To confirm minutes of previous meeting**

The minutes of the previous Finance and Funding Committee meeting held on 12th October 2012, having been circulated, were taken as read, were confirmed and duly signed by the Chairman as a correct record.

28. **Matters arising from those minutes**

There were no matters arising.
(Mrs. J. Beavis arrived at the meeting)

29. **To approve Petty Cash Account**

The Petty Cash book was circulated to Councillors and approved. Mrs. G. Massey stated that the sum of £42.03 from the bungee jump day should go towards the Skatepark equipment, which was agreed.

30. **To consider Progressive Spend and Income Charts**

The Progressive Spend and Income Charts from April to December 2012 were considered and approved. It was noted that GOR income was higher than previous years because of more burials. Income items such as Insurance claim and ECC Big Society Grant balance out with expenditure. Interest figure for Scottish Widows General Account is awaited. It was agreed that the accounts reflect a generally healthy situation.

31. **To receive budget requirements from other Committees**

The Chairman reported that the budget requirements from the Public Transport, Highways and Speedwatch Committee were as follows:

Village Gateways £20,000.00

Three bus stops @ £150 each for new bus route	£450.00
Community Transport (reserve)	<u>£100.00</u>
	£20,550.00

SHPC is already covered for £5 million for public liability so provision for an additional insurance premium not necessary.

The requirements for the Recreation and Amenities Committee were as follows:

Grit bin or notice board for High Street Green	£500.00
Sign for Grays Hall Meadow	£200.00
Painting interior of toilets	£375.00
Repair and preserve notice boards	<u>£400.00</u>
	£1475.00

32. To consider budget and precept for 2013-14

Consideration was given to the budget for 2013-2014 to include the items listed in minute 31 above and £400 match funding for Legacy Day. The following points were agreed:

- a. That the possibility of a grant to SH Village Hall is to be reviewed depending upon its financial position when it discloses its accounts.
- b. Mrs. J. Beavis asked for more help and support for senior citizens in SH.
- c. SHPC will offer more funding to Thursday Club if it will expand its membership.
- d. Provision for major repairs to FP25 near Burnt House Farm where subsidence has occurred was considered. Expenditure can be met out of reserves if necessary.
- e. The quote for supplying and installing Youth Shelter is £11,197.00 of which the Youth Council had offered £1,000.00 plus £42.03 from bungee jump day leaving a balance of £10,154.97 to be met by SHPC less any grants received. It was agreed that the following amounts could be met from reserves:

Youth Shelter	£10,200.00
Doctor's Surgery (Consultant's fees)	£15,000.00
SIDs/VAS	£4,000.00
- f. Mrs. L. Waller wished it to be recorded that she disagrees with putting aside money towards the purchase of PC Office.

The provisional precept was £107,414.00 compared with £90,132.00 for 2012-2013, which is a difference of £17,282.00 as a result of the £20,000 requested by the Transport Committee for Village Gateways.

If necessary the Finance Committee will meet again on 11th January 2013 to finalise the figures before consideration by PC meeting on 14th January 2013.

33. AOB (agenda items for next meeting and exchange of information)

Mrs. J. Beavis thanked Mrs. G. Massey for preparing the figures.

There was no other business.

There being no other business the meeting closed at 4.20pm

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(Date)

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(Chairman)

