

Sible Hedingham Parish Council

Planning Committee Terms of Reference

1. Membership

The Chairman and Vice-Chairman of the Parish Council are ex officio members of this committee. A minimum of five other councillors are members. Non Parish Councillors maybe co-opted from within the parish of Sible Hedingham. Non-Councillors voting rights are limited by statute and are confined to statutory functions specified in the Local Government Act 1972.

2. Meetings

The Committee will meet every three weeks.

3. Planning Committee Remit

The responsibilities of the Committee shall include, but not be limited to the following:

- a) Observations and comments to be sent to Braintree District Council in the form of a word document by the due date stipulated by Braintree District Council.
- b) Site visits to be undertaken by Committee members.
- c) The Tree Warden's comments to be taken into consideration.
- d) Public consultation to take place where applications of significant public interest are made and if of a contentious nature, the Chairman of the Parish Council to call an extraordinary meeting of the full Parish Council so the matter maybe discussed and voted on by the full Council.
- e) The views of residents affected by the planning applications to be taken into consideration when responding to Braintree District Council.

4. Budget

The Full Council will agree the budget and the Planning Committee will work within that budget.

5. Delegated Powers

The Planning Committee shall have full powers to act on behalf of the Council to deal with all issues within its agreed remit.